

FACILITY USE REQUISITION
City of Hermitage
TRAINING & AND WORKFORCE DEVELOPMENT CENTER
at LindenPointe Innovative Business Campus

3050 Prosperity Place
 Hermitage, PA 16148

Office: 724.981.1829
 Fax: 724.981.1830

Requested by

Organization Name:	Date of Request:
Address:	
City/State:	
Chief Executive Officer/President/Owner:	
Contact Person:	Title:
Telephone:	
Fax:	
E-mail:	

Training Requested

(Summary of Content and Target Group)

Training Instructor: <input type="checkbox"/> To be determined
<input type="checkbox"/> Need assistance

Space Requested

Number of People to be Trained

<input type="checkbox"/>	Room 114	Technology Lab (Seats 16)	
<input type="checkbox"/>	Room 113/114	Technology Lab (Seats 32)	
<input type="checkbox"/>	Room 118	Electronics/Industrial Lab (Seats 20)	

Time Requested

(State specific date and hours or span of weeks/months and days of week and hours)

Description of Training Field

<input type="checkbox"/> Science	<input type="checkbox"/> Math
<input type="checkbox"/> Technology	<input type="checkbox"/> GreenSkills
<input type="checkbox"/> Engineering	<input type="checkbox"/> Other/Please Explain

Description of Training Level

<input type="checkbox"/> Continuing Education/Industry Skill - Set Development
<input type="checkbox"/> Certificate Program
<input type="checkbox"/> Licensure Requirement
<input type="checkbox"/> Degree Accredited Course
<input type="checkbox"/> Degree Accredited Course Dual Enrollment
<input type="checkbox"/> Dislocated Worker
<input type="checkbox"/> K - 12 Curriculum
<input type="checkbox"/> Other/Please Explain

Auxiliary Aids and Services are Available upon Request to Individuals with Disabilities Equal Opportunity Employer/Programs

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Note

<input type="checkbox"/> Applicant understands that upon approval for use, payment of fees will be made in accordance with Ordinance No.XX-2010 and authorized policy. Reservation confirmation is pending receipt of applicable fees.	
Print Name:	
Applicant Signature:	Date:

Office Use Only

Request Received by:	
Approved by:	
Facility Use Rate:	